

**MARSHALL PUBLIC SCHOOLS**  
**Board of Education**  
**Regular Meeting Minutes**  
**Board Room**  
**December 20, 2017**

The meeting was called to order by John Lutz at 6:15 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

**Roll Call of the Board**

Board of Education Present: Cecil Chadwick, Bonnie Clayton, Debbie Frigo, John Lutz, Michelle Voigts, Paul Wehking  
Board of Education Absent:

Administration Present: Lisa Blochwitz, Bob Chady, Rich Peters, Brian Sniff, Barb Sramek, Becca Stein, Brian Sutton

**Approval of Agenda**

A motion to approve the agenda as presented was made by Voigts and seconded by Clayton. Carried 6-0.

**Proof of Giving Public Notice**

A motion that public notice was provided to The Courier on December 14, 2017, was made by Clayton, seconded by Wehking. Carried 6-0.

**Recognition of Fall Sports**

Matt Kleinheinz recognized the girls cross country team for their season accomplishments along with their participation and 3rd place finish in the State meet.

**Recognition of Visitors**

**Public Comment** - none

**Consent Agenda**

- A. Approval of expenditures. General Fund checks #94300 to #94440 and Activity Fund checks #16717 to #16722.
- B. Approval of board minutes dated November 15 and December 11, 2017.
- C. Approve Resignations/Retirements
  - a. Caitlin Weatherwax - 3rd Grade LTE
  - b. Rose Kornelsen - ELC paraprofessional
- D. Offer Contracts / Letters of Employment
  - a. Laura McCarty - MS Girls Basketball
  - b. Laurie Janutolo - ELC special ed paraprofessional
  - c. Paul Eric Cobb - HS/MS Head Track Coach
- E. Second reading regarding Board Policy
  - a. Board 458.1 District Wellness Policy
  - b. Administrative Exhibit 353.1 School Volunteer Application
- F. Approval of a request for a high school diploma
- G. Approval of 5Sight and 5Cast programs

Motion by Wehking, seconded by Frigo, to approve all items on the consent agenda as presented.  
Carried 6-0.

## **Reports**

**Treasurer's Report** - Michelle Voigts reviewed the revenue and expenses for November, 2017

## **Committee Reports**

**Finance Committee** - Michelle Voigts reported the committee addressed the status of a solar energy grant, modifications to the middle school restrooms, electrical service for the maintenance shed, the district vehicle fleet, school nutrition audit, district financial audit, the timing of a future referendum, and revisions to the 2017-18 budget.

**Policy Committee** - John Lutz reported the committee discussed the school volunteer policy, high school graduation requirements and the district fund balance policy.

**Curriculum Committee** - Deb Frigo reported the committee discussed the K-12 library media program, new course proposals, new State education standards, and the School Report Card.

**Student Representative Report** - Austin Breunig reported the student principal advisory group looked into the potential of adding additional student clubs.

**Legislative Update** - Barb Sramek reported there are currently nine bills in front of legislators that will affect education.

**Old Business** - none

## **New Business**

### **Administer Oath of Office to new Board member**

Heather Herschleb was appointed to the vacant Board position previously held by Sandra Litang-Canon. No action sought.

### **Administer Oath of Office to new student representative to the Board**

Van Schroeder was selected to serve as a student representative to the Board. No action sought.

### **Presentation by the Marshall Elementary STEAM Club**

Elementary students, along with Corrie Becker, presented information on the activities they have been involved in using the Makerspace classroom and as part of the STEAM Club. No action sought.

### **Discussion and potential action regarding approval of the 2018 8th grade trip to Washington DC and permission to engage in fundraising for the 2019 trip**

Michael Jansen and Claire Lewandowski, middle school teachers, presented information about the annual Washington DC trip. Motion by Frigo, seconded by Wehking, to approve the 2018 8th grade trip to Washington DC and permission to begin fundraising for the 2019 trip. Carried 7-0.

**Discussion and potential action regarding approval of the 2018-19 calendar**

Motion by Wehking, seconded by Voigts, to approve the 2018-19 district calendar as presented. Carried 7-0.

**First reading and discussion regarding Board policy**

1. Administrative Rule 353.1 School Volunteer Approval Procedure
2. 662.3 District Fund Balance

No action sought.

**Discussion and potential action regarding approval of membership in the Wisconsin Public Education Network (WPEN)**

Motion by Frigo, seconded by Wehking, to approve membership in the Wisconsin Public Education Network. Carried 7-0.

**Presentation regarding a quarterly report on the District Scorecard**

School administrators provided an update to the district's actions related to student achievement, workforce engagement, service to the Marshall community, and finance & operations. No action sought.

**Presentation regarding the results of the 30-day New Employee Interviews**

Barb Sramek reported on feedback gathered from new staff 30 days into their employment. No action sought.

**Presentation regarding the 2016-17 School Report Cards**

Brian Sutton presented a summary of Marshall's District Report Card issued by the Wisconsin Department of Instruction. No action sought

**Discussion and potential action regarding approval of changes to the 2017-18 budget**

Motion by Voigts, seconded by Wehking, to approve the changes, as presented, to the 2017-18 budget. Carried 7-0.

**Discussion and potential action regarding changing the date of the regular Board meeting in January.**

Motion by Clayton , seconded by Chadwick, to change the January regular Board meeting to January 10, 2018. Carried 7-0.

**Discussion of future board agenda items -**

none

**Contemplated Closed Session**

Action to convene into closed session pursuant to section 19.85 of the Wisconsin Statutes

§ 19.85(l)(f) to consider and take action, if appropriate concerning financial, medical, social or personal histories or disciplinary data of a professional staff member(s), consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of a professional staff member(s) referred to in such histories or data, or involved in such problems or investigations.

Motion to adjourn into closed session made by Wehking and seconded by Frigo. Carried 7-0.

**CLOSED SESSION**

Closed session began at 7:54 p.m.

Board of Education Present: Cecil Chadwick, Heather Herschleb, Bonnie Clayton, Debbie Frigo, John Lutz, Michelle Voigts, Paul Wehking

Board of Education Absent:

Administration Present: Bob Chady, Barb Sramek, Becca Stein

No action sought in closed session

**Adjournment**

Motion to adjourn made by Clayton, seconded by Wehking. Carried on a voice vote.

Meeting adjourned at 9:29 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bonnie Clayton". The signature is written in black ink and is positioned above a horizontal line. Below the line, the name "Bonnie Clayton, Clerk" is printed in a standard font.

Bonnie Clayton, Clerk