

MARSHALL PUBLIC SCHOOLS
Board of Education
Special Meeting
Minutes
Board Room
May 01, 2024

The meeting was called to order by Debbie Frigo at 5:15 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

Roll Call of the Board

Board of Education Present: Erin Egan, Staci Abrahamson, Allison Fuelling, Mike Rateike, Debbie Frigo, Eric Armstrong and Justin Rodriguez.

Administration Present: Randy Bartels, Paul Herrick, Dan Grady, Kathy Needles, Eugene Syvrud, and Kristin Wilkinson.

Approval of Agenda

A motion to approve the agenda as presented was made by Fuelling, and seconded by Egan. Carried 7 - 0.

Proof of Giving Public Notice

A motion that all public notices were duly posted and was provided to The Courier on April 26, 2024 was made by Abrahamson, and seconded by Rateike. Carried 7 - 0.

Consent Agenda

- A. Approval regarding issuance of Final Notice of Non-Renewal for identified certified staff
- B. Approval of minutes: April 17, 2024
- C. Approve Resignations/Retirements:
 - i. None
- D. Disposal of Equipment
 - i. None
- E. Offer Contracts / Letters of Employment
 - i. TJ (Travis) Zweifel - High School Boys Basketball Coach
 - ii. Sara Diehl 0 LTE for 23-24 at 0.8 FTE, adding 0.2 APE for 24-25

Motion made by Rateike and seconded by Fuelling to approve consent agenda. Carried 7 - 0.

Reports

A. Education Quality & Culture

- i. No Report

B. Personnel Excellence

- i. Administrative Team Shout-Outs

Dr. Grady- Shout out to all our wonderful principals on National Principals Day, a special thanks for all that they do.

Kristin- Maria for starting to dig into work for personnel and salaries projects. Thank you for being a right hand person in a lot of that work.

Eugene - Beth, our Instructional Coach is just always busy helping, and our counselors are working on getting schedules done for next year. They are also holding Jr. conferences.

Kathy - Jessie B, Ashley Stevensen, and Dana Brown for stepping in to cover to make sure the kids get their minutes. Without them it wouldn't be possible.

Paul - Teaching staff in general. Staff really stepped up and did supervision at lunch, (after Mt. Horeb incident today).

Randy -Paul, Eugene, Corrie Becker, Andrea Bertone, and Amy Trueder along with all staff across district working really hard on unit plans, lesson plans, standards. The 7-12 staff really shined today. Have been working on priority standards, developing lessons and Paul, Eugene, and Beth laid out standards.

Rich: Amy T. our overall CIM intervention specialist, the ELC has been without a literacy coach and she has been helping pick up some of the work. Really appreciate that.

The District as a whole gives special thanks to the Marshall Police Department for having an extra presence at each of our buildings this afternoon. In light of the events that occurred at Mt. Horeb today we appreciated the additional care and security for our student scholars.

C. Family Partnerships & Communication

No Report

D. Business and Financial Performance

i. Legislative Updates

Updates were included in the Board packets. No additional questions or legislative comments.

New Business

a. Item q moved from the end of New Business agenda to accommodate guests. Discuss and potential approval of student transportation contract

Mick and Jim are here from GoRiteway to answer any questions. Kristin Wilkinson shared that it is the District's final recommendation that we proceed with GoRiteway for our student transportation contract.

Motion made to approve the student transportation contract, made by Rateike; seconded by Armstrong. Motion carried 7 - 0 .

b. Election of Board Officers

President Motion: Debbie Frigo, 2nd Abrahamson. Voice carried for Debbie Frigo

Vice President. Nomination: Motion: Mike Rateike, by Debbie Frigo 2nd Rodriguez. Self nominee. Eric Armstrong. Ballot results: Mike Rateike

Clerk: Nominee: Staci Abrahamson by Fuelling. Voice carry

Treasurer: Nominee: Allison Fuelling by Mike Rateike. Erin Egan by Armstrong. Ballot results: Allison Fuelling

c. Appoint a delegate and alternate to the WASB Delegate Assembly

Nominate: Rateike to Rodriguez for delegate, Armstrong alternate. Voice carried

d. Appoint a delegate and alternate to CESA 2 Delegate Convention

Nomination: Frigo nominates Eric Armstrong. Alternate: Justin Rodriguez. Voice carried.

e. Appoint a delegate to the Village Library Board

Nomination: Fuelling for Abrahamson. Voice carried.

f. Discuss and potential action to approve 2024-2025 Employee Handbook.

Motion to approve the 2024-2025 Employee Handbook, made by Fuelling, seconded by Egan.

Motion carried 7 - 0.

g. Discuss the 2024-2025 High School Student Handbook

It was noted that the unpaid meals and some District food service information doesn't match District policy. There was a lot of discussion regarding changes in the HS handbook regarding privileges for attendance of extra activities vs how that affects students. It was also requested that the HS add a Table of Contents to their handbook for easier guidance of families.

h. Discuss the 2024-2025 High School Co-Curricular Handbook

Missing NHS and Social Justice Club

i. Discuss the 2024-2025 Middle School Co-Curricular Handbook

Only a few typo edits were made. Board members asked if academic eligibility is working. Matt and Paul work on communicating both for the MS and the HS through fixing the problems before letters are necessary. It hasn't been a big issue, especially this year. Per Eugene, he reminded the Board that the WIAA requires us to have guidelines and rules. Students are reminded frequently and have a 21 day window to get things done and be accountable. Very seldom does someone not make it. If they don't, it is a self choice, not for lack of school help or guidance.

j. Discuss the 2024-2025 Middle School Student Handbook

It was noted that the unpaid meals and some District food service information doesn't match District policy. Pg. 5 it was added StandOut work Info and updated goals and attendance rate. The board commented on appreciating the goals Expectations are outlined clearly, then when students challenge them they are there in the handbook language.

k. Discuss the 2024-2025 Elementary School Student Handbook

Minimal changes. They are working on exact language to address absences and attendance expectations more as a partnership because at the elementary level it usually isn't the child's choice always when they miss school. Kathy welcomes any feedback. It was noted that the unpaid meals and some District food service information doesn't match District policy.

l. Discuss the 2024-2025 ELC Student Handbook

Not many changes overall. It was noted that the unpaid meals and some District food service information doesn't match District policy.

m. Discuss the One-on-One Technology Handbook

\$100 deductible instead of \$125

n. Discuss the GEDO2 Handbook

No changes made at this point except removing the year from the cover. It was brought up that the program quote may not be pro student. It has been there since before any of the current administration and can certainly be either removed or changed.

o. Discuss Budget planning for the 2024-2025 school year

Kristin Wilkinson shared planning: CPI is 4.12%. We will have to go into negotiations with Certified Staff/MEA. Benefits cost increase update: Medical = 6.8%, Dental = 9%. A slide was also shared with potential projections of Transportation and Utilities. She is digging into the budgeting with Baird and will keep the board up to date with projections as we get to high level projections/assumptions.

p. Discuss 2024-2025 Staffing List

Board members were given a hand out with a list of current (as of this meeting's date) Certified Staff, Salary Support Staff, and Administration. It was also noted that as of the 2024-2025 school year Michele Miller would be in the District Office FTE as part of the Salary Support staff.

q. Discuss Wage and Salary Adjustment: Hourly, Salaried Support, and Administration

Kristin Wilkinson summarized options of either a pooled or individual way to award salary adjustments. She had visual charts and graphs available for the Board members to view as a comparison. The pros and cons were discussed. The majority of the Board is recommending to go with increases based on individual salary, with some objection noted preferring the pool method for equity. All recommended to get as close to CPI budgetarily as possible. Letters of renewal must be sent by May 15th.

r. Discuss parking lot light poles

Kristin and Tony have worked with an electrician to order a replacement light pole. They are working to schedule a vendor to look at each light pole for any potential needed repairs. Also looking at the height of

the poles and if they are appropriate. The light pole that fell had faulty bolting. The light bulbs themselves used to be fluorescent, now are LED, so poles may not need to be so high.

s. Discussion of future Board agenda items

- Review construction updates - Step 2 referendum discussion to occur in June - May 15th meeting will bring in state participants - May 15th review/approve handbooks - Act 95? How does that affect enrollment in AP classes? - Follow ups: Jill Underly 2023 Act 20 impacts

Enter Closed Session: Time Entered - 6:58 pm

Exit Closed Session: Time Ended: 7:30 pm

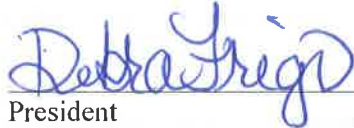
Adjournment

**Motion to adjourn was made by Rateike, and seconded by Fuelling. Carried on a voice vote 7 - 0.
Meeting adjourned at 7:31 p.m.**

Respectfully submitted,



Clerk



President